

Revalidation of Higher-Type Studies

Concept: It is a procedure through which the Mexican Educational authority grants social validity to studies carried out abroad, as long as they are comparable with studies taught in the National Educational System (SEP) of Mexico.

The CONAIC could guide you to submit your inquire for Revalidation of Higher-Type Studies in IT into the National Educational System (SEP). In order to get that, we offer you personal assistance by e-mail conaic2007@gmail.com, presidencia@conaic.net or telephone (+52) 55 5615-7489. We are located in Mexico City.

CONAIC: the National Association of Computer Education Institutions (ANIEI), proposed the establishment of an accreditation committee that would set quality criteria to be met by educational institutions dedicated to teaching and computing. Also, the ANIEI established relations with the Computing Sciences Accreditation Board (CSAB), which is the main accreditation body in the United States. From this, in 1998 the ANIEI formed the National Council for Accreditation in Informatics and Computing (CONAIC), which was approved the same year for the Council for Accreditation of Higher Education, A. C. (COPAES). The CONAIC is an umbrella organization recognized by COPAES, thanks to its credibility, nationally and internationally, effective and efficient coverage, which makes evaluation processes programs and computing purposes accreditation, ensuring continuous improvement of academic processes of teaching and computing, with the participation of different sectors related to training and practicing professionals and computing in all fields. The creditor CONAIC is internationally recognized, being solely responsible in Mexico accreditation processes of software and IT Higher Education and Higher Media in different educational modalities body.

FAQ:

1. What is a Revalidation of Studies? It is a procedure through which the educational authority grants social validity to studies carried out abroad, as long as they are comparable with studies taught in the National Educational System.

2. How many and what are the types of Revalidation of Studies that are carried out? There are 3 types: • Total revalidation • Technical report • Partial revalidation

3. What does each of them consist of? the types of revalidation?

Total Revalidation. Necessary requirement to obtain a professional certificate and to recognize the studies carried out abroad as equivalent to those that exist in the National Educational System.

Technical Opinion. For the interested student to study postgraduate studies in a particular institution of the national educational system, without exercising professionally in Mexico

Partial Revalidation. This is to continue unfinished studies in a particular institution of the National Educational System. -the interested party does not have a title.

4. What documents must be submitted to make or request a Revalidation of Studies? You must submit everything in original and a copy, once the documentation is reviewed, the originals are returned.

- a) Request for revalidation (provided at the window).
- b) Birth certificate.
- c) Migratory documentation.
- d) Academic background that certifies the conclusion of the level immediately prior to the studies being processed.
- e) Title, diploma or academic degree that covers the studies carried out abroad, object of the procedure.
- f) Occupational certificate of subjects with reports and credits of studies completed abroad, subject of the procedure, describing the learning units, periods in which they were taken and obtained reports.
- g) Proof of payment of corresponding fees, made through the e5cinco format, in any banking institution. At the window when presenting the application, and once your documents have been reviewed, this procedure is explained.
- h) Plan and study programs for the undergraduate or postgraduate program that intends to revalidate (thematic content of each subject that allows determining the percentage of equivalence with a related national program). If it is the case, with simple translation into Spanish.

5. How long does it take to receive a response to the Revalidation of Studies procedure? The Technical Opinion and the Partial Revalidation are carried out in 15 working days after having entered the procedure. Total Revalidation depends on the response time of the institutions (academic pairs) to which we request an opinion regarding the studies completed by the interested

6. Where can I apply to apply for the Revalidation process in Mexico City? Department of Equivalences and Revalidations , Vicente García Torres St. 235, Col. El Rosedal, Coyoacán, Mexico City C.P. 04330 Tel. 36 01 67 00 Ext. 65447

revalidaciones@sep.gob.mx , [http: //www.sincree.sep.gob. mx](http://www.sincree.sep.gob.mx)

7. At what time can I go to do the procedure? The hours of operation are from 9:00 a.m. to 2:00 p.m. from Monday to Friday.

8. Could I suggest to which institution to send my studies? When entering the procedure, the user, if desired, can indicate to the educational authority with which institution and program to compare their studies.

9. Is it necessary to translate my documents if they come in another language? Yes, you must submit an official translation by an authorized expert or by a language center of an educational institution that belongs to the National Educational System.

10. Who can apply to the window to request the Revalidation of Studies procedure? It can be processed by the user personally or by a representative with a simple power of attorney.

11. How do I know if my documents should bring apostille or legalization? They require an apostille or legalization (a condition that applies to countries that do not belong to the Haya Convention), all degrees, diplomas, degrees and certificates of subjects of the superior type, as well as the birth certificate for the case of documents issued abroad . Both the apostille (which is only made by member countries of the Haya Convention) and the legalization (carried out in Embassies or Consulates of Mexico) are processed only in the country that issues the documentation.

12. What documents can I attach to give more elements to the academic peers who evaluate my studies? If the user has a scholarship granted by the National Council of Science and Technology (CONACYT), if it belongs to the National System of Researchers (SIN) or is carrying out postgraduate studies, it can attach these vouchers to be considered when they are sent to be evaluated.